

NEVCO® Program Planner

Use this convenient planner to schedule the training you need, when you need it. Here's how to get started:

1. Provide your account and contact information below
2. Refer to your NEVCO catalog or visit www.nevcoeducation.com to view training programs
3. Complete the One-Year Planner
4. Calculate the Amount Due
5. Mail your completed Planner with your payment OR call to provide payment information over the phone and Fax your Planner to: 888-877-7255

Facility Name _____ NEVCO Acct # _____

Your Name _____ Phone _____

One-Year Planner

See the NEVCO catalog for an alphabetical program listing as well as a planning guide organized by topic category for easy reference.

	↓ Nursing Professionals ↓	↓ Health Care Assistants ↓
	Program Code (# of Contact Hours)	Program Code (# of Contact Hours)
<i>SAMPLE</i>	AIDS8(2), HCP34(2)	HHA4(3), HCA25(3)
Shipment #1		
Shipment #2		
Shipment #3		
Shipment #4		
Shipment #5		
Shipment #6		
	Total Professional Hours: _____	Total Assistant Hours: _____
	Contact Hour Grand Total (minimum of 12 hours): _____ *	

Calculate Amount Due

For annual orders totaling **less than 24** contact hours—

*Number of hours _____ (x) \$55.00 = \$ _____. This is your Amount Due.

For annual orders of **24 or more** contact hours—

*Number of hours _____ (x) \$50.00 = \$ _____. This is your Amount Due.

Important Reminders

- Payment is required according to the schedule you selected on your NEVCO Subscription Agreement prior to receiving your first training program selection.
- You may keep and use your training program selections for sixty (60) days. Programs must be returned according to the terms of your Agreement before additional shipments will be sent.